

**EAST ALLEGHENY SCHOOL DISTRICT
MINUTES FOR THE REGULAR SCHOOL BOARD MEETING
APRIL 11, 2016**

Committee Meeting 6:00 p.m. – Public Session 7:00 p.m.

EXECUTIVE SESSION

The Board went into Executive Session from 6:10 to 6:57 p.m. for Personnel and Legal matters.

CALL TO ORDER

The regular meeting of the School Board of the East Allegheny School District is called to order by Mrs. McCullough, the president, at 7:00 p.m.

Pledge of Allegiance

ROLL CALL

Mr. Eichler, Ms. Green, Mrs. McCullough, Mr. Paradine, Mr. Pearsol, Ms. Rosenbayger, Mr. Savinda, Mr. Volpe.

ABSENT: Mrs. Gates.

ALSO PRESENT:

Mr. Mac Fann, Ms. Valicenti.

Solicitor: Mr. Beisler.

**STUDENT
REPRESENTATIVES**

Sunni Coyne.

ABSENT: Chamari Willis

**MINUTES OF THE
REGULAR MEETING
OF MARCH 14, 2016**

Mr. Pearsol moved and Mr. Volpe seconded the motion approving the minutes of the regular school board meeting of March 14, 2016.

The motion was passed, no dissenting votes.

**SUPERINTENDENT'S
REPORT**

No report.

**STUDENT
REPRESENTATIVE**

The student representative reported on a Boxing Fight on April 23, 2016 at West Mifflin Hall/the musical, *Brigadoon*, this weekend, April 14, 15, 16.

**HEAR FROM
THE CITIZENS**

Mr. Pearsol moved and Mr. Paradine seconded the motion to dispense with the regular order of business to hear from the citizens.

The motion was passed, no dissenting votes.

**RESUME THE
REGULAR ORDER
OF BUSINESS**

Mr. Pearsol moved and Mr. Volpe seconded the motion to resume the regular order of business.

The motion was passed, no dissenting votes.

COMMUNICATIONS:

None.

**APPROVE AGENDA
IN TOTO**

Mr. Savinda moved and Mr. Volpe seconded the motion to approve the agenda as a whole, with exceptions as noted.

Eichler	<u>None.</u>
Gates	<u>Absent.</u>
Green	<u>None.</u>
McCullough	<u>None.</u>
Paradine	<u>None.</u>
Pearsol	<u>Personnel, Letter C - No</u>
Rosenbayger	<u>None.</u>
Savinda	<u>None.</u>
Volpe	<u>None.</u>

The motion was passed, no dissenting votes.

BUDGET & FINANCE

**TREASURER’S MONTHLY
FINANCIAL STATEMENT
FOR APPROVAL (A)**

Mr. Savinda moved and Mr. Volpe seconded the motion to approve the Treasurer’s monthly statement.

The motion was passed, no dissenting votes.

**SECRETARY’S REPORT
FOR APPROVAL (B)**

Mr. Savinda moved and Mr. Volpe seconded the motion to approve the Secretary’s report.

The motion was passed, no dissenting votes.

COMMITTEE REPORTS:

**BILLS FOR PAYMENT
APPROVAL AND
RATIFICATION (C)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the payment of bills as follows:

General Fund	-----	\$1,330,103.29
GF Batch 10	-----	\$ 463,793.69
GF Batch 98*	-----	\$ 255,317.61

* Charter Schools

The motion was passed, no dissenting votes.

BUDGET & FINANCE

**PURCHASE ORDERS
APPROVAL (D)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve purchase orders as follows:

General Fund	-----	\$547.08
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The motion was passed, no dissenting votes.

BUDGET & FINANCE

**CAFETERIA BILLS
FOR PAYMENT (E)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify Cafeteria bills for payment in the amount of \$53,717.38.

The motion was passed, no dissenting votes.

**FEDERAL PROGRAM
BILLS FOR
PAYMENT (F)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the Federal Program bills as follows:

Title I 15-16	-----	\$45,011.91
Title II Part A 15-16	-----	\$0.00

The motion was passed, no dissenting votes.

**PARTICIPATION IN
WESTERN PENNSYLVANIA
NATURAL GAS
CONSORTIUM (G)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board authorize participation of the East Allegheny School District in the Western Pennsylvania Natural Gas Consortium Committee for the renewal of the agreement with UGI to supply natural gas on the Equitable/Peoples System with a start date of September 1, 2016 with a Basis price of minus \$.043 cents per dth.

The motion was passed, no dissenting votes.

**FOOD SERVICE
MANAGEMENT
COMPANY (H)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board renew the Food Service Management Contract with The Nutrition Group, Inc., 580 Wendel Road, Suite 100, Irwin, PA 15642, as per the attached services budget for the 2016-2017 school year. The Nutrition Group guaranteed profit is \$161,218.20.

The motion was passed, no dissenting votes.

**APPROVE AGREEMENT
WITH EDUCERE CYBER
EDUCATION PROGRAM (I)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve entering into an agreement with Educere, LLC, Ambler, PA to provide their cyber education program at a cost of \$1,999 per student per year, \$499.00 per half year, if the District provides the computer. Charter school tuition for the 2015-2016 school year is \$10,874.74 for regular education and \$25,652.21 for special education. Waterfront Learning had increased to \$3,400 for 2015-2016.

The motion was passed, no dissenting votes.

BUILDING & GROUNDS

**USE OF PROPERTY
REQUEST**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the following requests for the use of the district facilities **at a cost to the organization according to board policy:**

<u>Group</u>	<u>Building/Grounds</u>	<u>Date Requested</u>	<u>Time</u>	<u>Activity</u>
<u>EA Art Club (A)</u>	JSHS Indoor Court	F, Sa, 4/15/16-4/16/16	6:00 – 10:00 p.m.	Art Show/Sale
<u>EASD Title I Team (B)</u>	Logan Cafeteria	Th, 4/21/16	5:00 – 6:30 p.m.	Cookout for Parent/Family Involvement
<u>EAAA (C)</u>	Baseball Field	M-Su, 5/6/16-7/31/16	5:00 – 9:00 p.m.* 9:00 a.m. -9:00 p.m. **	Colt Baseball

* Weekdays ** Saturday/Sunday

The motion was passed, no dissenting votes.

CURRICULUM

**FIELD TRIP REQUEST
PITTSBURGH, PA (A)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the request from Mark Stahurski, the Future is Mine sponsor, Paul Goldstrohm, English Teacher, and 15 students to visit The Marriott Pittsburgh, Pittsburgh, PA on Thursday and Friday, April 21-22, 2016, from 7:30 a.m. Thursday to 2:26 p.m. Friday for The Future Is Mine Annual Conference.
COST TO THE DISTRICT: Two (2) substitutes for two (2) days. All other costs will be paid for through The Consortium For Public Education and the Future is Mine. One bus or van will be needed to transport the students.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
PITTSBURGH, PA (B)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the request from Debbie Bacco, Gifted Teacher, and 5 students to participate in the KDKA Hometown High Q on Saturday, April 23, 2016 from 9:00 a.m. to 3:00 p.m.
COST TO THE DISTRICT: None.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUESTS
PITTSBURGH, PA (C)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the requests from Megan Quinlan, Girl Scout LIFT Coordinator, 5 students, and at least one additional Girl Scout staff member, to visit the Pittsburgh Zoo & Aquarium, Pittsburgh, PA on Tuesday, May 3, 2016 from 9:30 a.m. to 2:00 p.m. Ms. Quinlan also requests that the students participate in the Community Spring Clean Day at the Soldiers & Sailors Memorial Hall on Tuesday, May 17, 2016 from 9:30 a.m. to 3:00 p.m.
COST TO THE DISTRICT: None, transportation will be provided by the Girl Scouts.

The motion was passed, no dissenting votes.

CURRICULUM

**FIELD TRIP REQUEST
PITTSBURGH, PA**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the request from the Logan Elementary Third Grade Teachers, 125 students, 7 parent chaperones, and one nurse to visit the Carnegie Science Center and Sportsworks, Pittsburgh, PA on Tuesday, May 17, 2016 from 9:15 a.m. to 2:00 p.m.

COST TO THE DISTRICT: One (1) nurse substitute. All other costs covered by the Logan PTO.

The motion was passed, no dissenting votes.

POLICY

**ADOPTION OF
THE REVISIONS TO
POLICY #805**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the adoption of the revisions to Policy #805, Emergency Preparedness, and #805 Attachment, as per attached.

The motion was passed, no dissenting votes.

STUDENT LIFE

**DISTRICT EXTENDED
SCHOOL YEAR PROGRAM (A)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the 2015-2016 District Extended School Year (ESY) Program for students commencing July 11, 2016 through July 29, 2016. Students will participate for sixteen (16) days at four (4) hours per day. The ESY Program cost not to exceed ninety (90) hours at \$32.00 per hour for a total of \$2,880. The AIU cost for ESY is \$2,350 per student. Further approve the posting of the position of ESY teacher.

The motion was passed, no dissenting votes.

**PARTICIPATION OF BAND
NORTH VERSAILLES
COMMUNITY DAYS (B)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the request from the North Versailles Commissioners for the East Allegheny Junior/Senior High School Band to participate in the North Versailles Community Days parade to be held either June 23, 2016 or June 24, 2016.

The motion was passed, no dissenting votes.

**PARTICIPATION IN
ALL-STATE CONCERT BAND
HERSHEY, PA (C)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the request from Stephen Ehrlich, Junior/Senior High School Orchestra Director, for the participation of the selected student, Seth Fuller, in the 2016 Pennsylvania Music Educators Association All-State Concert Band on String Bass. The Festival will be held at the Hershey Lodge and Convention Center, Hershey, PA on Wednesday, March 30 through Saturday, April 2, 2016. The school music teacher is required to accompany his/her student and assist in the audition process. Festival fees include student (includes housing and meals) and director registration.

COST TO THE DISTRICT: Student Registration (\$375.00), Teacher registration (\$175.00), Transportation (\$55.00) and One (1) substitute for three (3) days

The motion was passed, no dissenting votes.

STUDENT LIFE

DROP BOYS 9TH GRADE
BASKETBALL PROGRAM (D)

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board accept the recommendation of Tim Cortazzo, Athletic Director, to drop the Boys 9th Grade Basketball program due to the declining number of participants at the JV/Varsity level. With this move, the JV/Varsity program will have the numbers to participate in JV and Varsity games. Mr. Cortazzo further requests that the 9th Grade Coach, Jeremy Golden, be moved to an assistant coach at the varsity level.

The motion was passed, no dissenting votes.

PERSONNEL

CHANGE IN STATUS
TEMPORARY
PROFESSIONAL
EMPLOYEE TO
PROFESSIONAL
EMPLOYEE (A)

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the change in status for the following employee:

Christopher Morrone

The motion was passed, no dissenting votes.

RESIGNATION OF
CAFETERIA GENERAL
WORKER (B)

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board accept the resignation from Paula Sotak from her position as Cafeteria General Worker at the Junior/Senior High School, effective Monday, March 28, 2016. Further authorize the posting of this position.

The motion was passed, no dissenting votes.

RETIREMENT OF
TEACHERS (C)

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the retirement of **Edward Czapor**, Tech Ed Teacher, **Joanne Gummo**, Elementary Teacher, **Kathleen Jackson**, Elementary Teacher, **Cheryl Lane**, Art Teacher, and **Deborah Repak**, Elementary Teacher, effective the last day of the 2015-2016 school year, which is June 15, 2016, and in accordance with the attached Memorandum of Understanding between the East Allegheny Board of School Directors and the East Allegheny Education Association and the submission of the irrevocable letter of retirement from each.

The Administration further requests the Board adopt the following resolution: *The Board of School Directors for the East Allegheny School District hereby acknowledges the sincere and dedicated service that **Edward Czapor**, Tech Ed Teacher, **Joanne Gummo**, Elementary Teacher, **Kathleen Jackson**, Elementary Teacher, **Cheryl Lane**, Art Teacher, and **Deborah Repak**, Elementary Teacher gave to the school district and that such recognition and appreciation on behalf of the Board be made known to these individuals and filed as a matter of public record.*

Further authorize posting only those positions where a replacement will be necessary.

ROLL CALL

On a roll call vote, the following members voted Yes: Eichler, Green, McCullough, Paradine, Rosenbayger, Savinda, Volpe. No: Pearsol. Absent: Gates.

Yes 7
No 1

The motion was passed.

PERSONNEL

**UNPAID LEAVE
REQUEST (D)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the request from Laura Corbett, Group I Custodian, for an unpaid leave of absence for medical reasons, effective April 4, 2016 through March 31, 2017.

The motion was passed, no dissenting votes.

**RESIGNATION OF
GROUP I CUSTODIAN (E)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the resignation of Kerry Hensler, Group I Custodian, from his position effective Friday, April 1, 2016 and further authorize the posting of this position.

The motion was passed, no dissenting votes.

**SUBSTITUTES FOR
APPROVAL (F)**

Mr. Savinda moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the following substitutes in the respective areas:

Jeffery Hodder *	North Versailles	Custodian
Greg Martz	Morgan	SmartSTART

* Pending receipt of his physical form.

The motion was passed, no dissenting votes.

**FEDERAL PROGRAMS
REPORT:**

FEDERAL PROGRAMS REPORT

Submitted by
Betsy D'Emidio
for March 2016

On March 1, 2016 I attended the Title I Meaningful Consultation meeting at the AIU from 9:00 a.m. until 12:30 p.m. Other districts also attend to meet with the non-public coordinator Sister Patricia Laffey from the Diocese of Pittsburgh. They discussed how the Diocese will provide the school districts with information for identifying low income students who reside in the various school districts. The students in the non-public schools are identified by free/reduced lunch eligibility, documentation for tuition assistance and a family survey. Also discussed were the criteria the Non-Public Schools will use to identify school district students who will qualify for the Title I intervention. A list of assessments that will be used to identify the academic needs of students who qualify for Title I services will also be provided by the Diocese. At the close of the discussion, Sister Patricia signed off on the East Allegheny verification form that an administrator was in attendance at the Meaningful Consultation meeting.

On March 10, 2016 the Federal Programs Role Alike meeting for Federal Programs Coordinators was held at the AIU from 9:00 – 11:30 a.m. Discussions continued on the monitoring process which has started in some districts. PDE hopes to have them all done by the end of May. Also discussed was the expected date for when the update on the allocations for the 15 – 16 school year would be open in e-Grants. There was a brief over-view of steps to follow if you had an increase or decrease in funds.

Title I staff's Monthly Summary Reports were reviewed and signed and filed for documentation for the district and the monitoring process. I completed my Split Funding report for March, which will be forwarded to Mr. Mac Fann to sign and return so that it can be kept on file in the Title I office.

We received our final allocations from PDE for Title I and Title II Part A. Title I had a decrease of \$8,767.00 and Title II Part A had a decrease of \$321.00. Mrs. McCoy and I worked on making the revisions to the e-Grant system as the revisions were due to PDE by April 4, 2016 to. Mrs. McCoy showed me the various parts of submitting information into the e-Grant system.

The Title I staff and I attended the Annual Regional Parent Workshop on March 9, 2016 at the Georgetowne Centre in Pleasant Hills. The Keynote speaker(s) were Josh and Gab whose high-energy musical comedy focuses on an anti-bullying message.

I explored parent developmental trainings and workshops for the upcoming school year. I started working on a parent survey for the end of the school year for the Title I parents. I continued discussion with Mrs. McCoy regarding going school-wide with Title 1 versus Targeted Assistance. Going school-wide would enable the district to service more students.

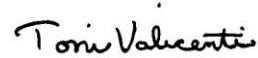
Mrs. McCoy and I met to go over the purchase orders along with reviewing payrolls and benefits for February that will be included on the April bill list.

OLD BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT Mr. Volpe moved and Ms. Green seconded the motion to adjourn at 7:16 p.m.

Toni Valicenti



Board Secretary

HEAR FROM THE CITIZENS

Carley Sciulli, East McKeesport – Bus Company (Cameras not working, multiple drivers, reckless driving, too many kids, swearing fights)

Janice Shehand, North Versailles – Taxes and wasteful spending.

East Allegheny School District
Treasurer's Monthly Financial Statement

3/29/2016

Bank Balance			\$298,969.01
Outstanding Checks			(\$251,336.11)
Book Balance - February 2016			\$47,632.90
February 2016			
Current Real Estate Taxes		\$62,465.83	
Public Utility Tax		\$0.00	
Payments in Lieu of Current		\$0.00	
Local Tax		\$2,274.68	
Earned Income Tax		\$142,933.72	
Deed Transfer Tax		\$6,517.68	
Business Privilege		\$17,499.49	
Amusement		\$208.31	
Mercantile Tax		\$53,505.73	
Delinquent Real Estate Tax		\$40,718.44	
Delinquent Business Privilege		\$1,982.49	
Delinquent Mercantile Tax		\$753.78	
Interest, Temporary Investments		\$23,494.15	
Bookstore Sales		\$109.00	
State Revenue Received		\$0.00	
Rentals		\$8,823.16	
Contrib & Donations from Prvt.		\$0.00	
Gains/Losses on Sale of Fixed		\$1.71	
Tuition From Patrons		\$111,180.83	
Miscellaneous Revenue		\$364.06	
Tuition for Court Place & Inst		\$0.00	
Energy Efficient Rebates		\$0.00	
Refunds		\$0.00	
Basic Instructional Subsidy		\$0.00	
Tuition for Court Place & Inst		\$0.00	
Special Education Funding		\$0.00	
Other Program Subsidies		\$1,124.27	
Transportation		\$0.00	
Transportation - Duquesne		\$0.00	
Rentals and Sinking Fund		\$0.00	
Medical and Dental Services		\$0.00	
Nurse Services		\$0.00	
Safe Schools		\$0.00	
Extra Grants		\$0.00	
Accountability		\$0.00	
State Share of Social Security		\$0.00	
Retirement payments		\$0.00	
Medical Assistance Reimb		\$0.00	
Ed of Disadvan		\$100,213.23	
Ed of Hand. Child. - Preschl		\$12,210.25	
ARRA - Education Jobs Fund		\$0.00	
Refunds of Prior Years		\$1,140.51	
Total Budgetary Revenues		\$587,521.32	
Disbursements for February 2016			
1100 Regular Programs	\$1,077,418.66		

East Allegheny School District
Treasurer's Monthly Financial Statement

3/29/2016

1200 Special Programs	\$738,957.91		
1300 Vocational Education	\$35,697.54		
1400 Other Instructional Programs	\$18,732.06		
1500 Non-Public School Programs	\$0.00		
1600 Adult Education	\$0.00		
1800 Other Purchased Services	\$0.00		
2100 Pupil Personnel	\$60,977.23		
2200 Instructional Staff	\$36,202.71		
2300 Administration	\$108,327.02		
2400 Pupil Health	\$43,746.26		
2500 Fiscal Services	\$30,596.70		
2600 Operations & Maintenance of Plant	\$207,387.62		
2700 Student Transportation	\$274,220.98		
2800 Central Support Services	\$64.50		
2900 Other Support Services	\$0.00		
3200 Student Activities	\$28,855.67		
3300 Community Services	\$0.00		
4000 Facil Acq Const & Improv	\$0.00		
5000 Other Financing Uses	\$297.95		
5100 Debt Service	\$19,643.69		
5200 Fund Transfer: Cafeteria	\$44,823.38		
5800 Transmittal Accounts	\$0.00		
Total Budgetary Expenditures	\$2,725,949.88		
Athletic Account			
Fund 11			
Bank Balance - February 2016			\$21,370.13
Outstanding Checks			(\$230.00)
Balance as of 2/29/16			\$21,140.13
Swap Interest			
Bank Balance - February 2016			\$735,075.63

East Allegheny School District
Secretary's Report

3/29/2016

Summary Statement of 2015-2016 General Fund Operations as of February 2016		
Cash Balance - February 2016		
Huntington Bank	\$ 47,632.90	
PSDLAF	\$1,074,455.52	
PLGIT	\$1,762.67	
Energy Sinking Fund	\$40,194.49	
Capital Improvement	\$322,905.95	
Swap	\$735,075.63	
TOTAL	\$2,222,027.16	
Receipts: February 2016		
6000 Local Sources	\$14,430,202.19	
7000 State Sources	\$6,456,329.85	
8000 Federal Sources	\$754,268.27	
9500 Refunds-Prior Year	\$80,455.72	
Total	\$21,721,256.03	
Tax Anticipation Loan	\$1,211,888.90	
Disbursements: February 2016		
1100 Regular Programs	\$7,289,507.68	
1200 Special Programs	\$2,750,532.99	
1300 Vocational Education	\$239,318.28	
1400 Other Instructional Programs	\$136,925.07	
1500 Non-Public School Programs	\$0.00	
2100 Pupil Personnel	\$441,991.36	
2200 Instructional Staff	\$341,443.98	
2300 Administration	\$1,058,630.93	
2400 Pupil Health	\$211,692.91	
2500 Fiscal Services	(\$21,622.27)	
2600 Operations & Maintenance of Plant	\$1,753,037.83	
2700 Student Transportation	\$1,277,193.84	
2800 Central Support Services	(\$12.50)	
2900 Other Support Svcs	\$16,095.38	
3200 Student Activities	\$248,097.01	
3300 Community Services	\$4,064.26	
4000 Facil Acq Const & Improv	\$0.00	
5000 Other Financing Uses	\$1,405.70	
5100 Debt Service	\$1,767,424.14	
5200 Fund Transfer: Cafeteria	\$268,981.49	
Total Disbursements: February 2016	\$17,784,708.08	
Athletic Account		
Balance	\$21,370.13	
Outstanding Checks	(\$230.00)	
Balance as of 2/29/2016	\$21,140.13	

PAYROLL		FEBRUARY 2016					
RECONCILLIATION		HUNTINGTON BANK					
as of 2/1/2016							
BALANCE		\$	-				
PAYROLL - DD Fixed		\$	9,030.02				
PAYROLL - DD Net		\$	508,586.51				
PAYROLL - Net (not DD)		\$	36,626.77	2/12/2016			
		\$	22,531.71	2/26/2016			
		\$	576,775.01	TOTAL PAYROLL			
DEPOSITS							
PAYROLL - Web to DDA from		\$	298,669.77	2/10/2016			
DDA General Fund		\$	278,105.24	2/24/2016			
		\$	576,775.01	TOTAL NET PAYROLL			
Beginning Balance		\$	-				
Statement Balance		\$	11,432.84				
Deposits not credited							
Outstanding Checks		\$	12,322.75				
		\$	(889.91)	Check #87016 5/8/15 was stop payment and reissued on 5/29/15 CK#87092 in			
				the amount of \$889.91. Later found that CK#87016 had been cashed and			
				stop payment should not have been issued by Huntington bank. Bank personnel			
				to get back to me concerning this issue, EASD Payroll Account should be			
BALANCE		\$	-	reimbursed the \$889.91 as our account is short this amount and check has been			
				honored twice by Huntingdon Bank - gmt 10/1/15			
				Spoke to Janet Slaughter at Huntington Bank on 3/30/16, she is to again look into			
Ending Balance				why we have not received any information in regards to being			
2/29/2016				reimbursed as this is being reviewed by them as a fraud case. Ms. Slaughter is to			
				call me back.			

Glenda M. Taylor, Payroll Secretary

2/29/2016
Date

FEDERAL PROGRAMS BILL LIST FOR APRIL 2016

Title I		Title I		
Purchase Order	Company	Description		
TI 16-41	ORIENTAL TRADING	ITEMS FOR PARENT/STUDENT ACTIVITY 4/21 - UNDER THE SEA SUMMER COOKOUT		168.00
TI 16-42	REIMB. E.A.S.D.	PAYROLL FOR 3/23		14,318.35
		SS FOR 3/23		877.73
		MC FOR 3/23		205.28
		RET. FOR 3/23		3,699.87
TI 16-43	REIMB. E.A.S.D.	PAYROLL FOR 4/8		14,318.35
		SS FOR 4/8		877.73
		MC FOR 4/8		205.28
		RET. FOR 4/8		3,699.87
TI 16-44	REIMB. E.A.S.D.	HOSP. FOR MAY		5,162.34
		DENTAL FOR MAY		340.95
		VISION FOR MAY		48.14
		LIFE FOR MAY		137.75
TI 16-45	PAFPC	ANNUAL PARENT CONF. - REG./LODGING/MEALS - PEGGY SACCAMANGO & FAMILY		804.00
TI 16-46	W.B. MASON	BINDER CLIPS, (4) 3" BINDERS, A-Z PAGE DIVIDERS		70.82
TI 16-47	QUILL CORP.	JAN. - DEC. BINDER DIVIDERS; HANGING FILE FOLDERS; BLUE/RED PENS		77.45
			TOTAL TITLE I PROJECT YR. 15 - 16	\$ 45,011.91

Title II Pt. A		Title II Pt. A		
Purchase Order	Company	Description		
			TOTAL TITLE II PT. A 15 - 16	\$ -

Bills for Approval and Ratification
 April 2016

Vendor	Description	Code	Amount
Fund 10	Ratification		
W.P.J.W.A.	Water & Sewage/We	2620-424-000-00	\$ 670.00
Milan Drobac	Official/Volleyball	3250-490-000-30	\$ 55.00
AT&T Mobility	Cell Phones	2620-530-000-00	\$ 101.34
Bank of New York	Bond Agent Fee/Series 2014 & 2015	2390-331-000-00	\$ 1,500.00
Daniel Beisler	Retainer, Solicitorship & Tax Collector Acct	2350-330-000-00	\$ 5,975.00
Capital Bank & Trust	10 of 10 pymts/FBO-Nick Tomich	2110-290-000-00	\$ 18,301.92
Comcast	District Run Charter School	1110-390-000-00	\$ 141.14
Dex Media	Advertising Services	2620-530-000-00	\$ 33.40
Daryl Dukic	Refund/TSA Withheld - Policy cancelled	0462-003-000-00	\$ 384.60
Duquesne Light Co.	Electric/HS	2620-622-000-30	\$ 72.06
Fred Gleeson	2 of 2 pymts/Ticket Manager 15-16	3250-103-000-30	\$ 1,580.00
M.A.W.C.	Water/GV, HS	2620-424-000-00	\$ 961.83
James Martinelli	Winter Events/Score Book	3250-340-000-30	\$ 80.00
Kathleen Osieski	Winter Events/Score Book	3250-340-000-30	\$ 280.00
Peoples	Gas/GV	2620-621-000-10	\$ 1,878.09
Robin Sheffey	Empowering Girls Intervention Prevention	3210-619-000-30	\$ 500.00
U.S. Postage Service	Postage	2540-530-000-00	\$ 1,500.00
UGI Energy Services	Gas/HS	2620-621-000-30	\$ 5,367.71
Verizon	Phones	2620-530-000-00	\$ 366.42
Verizon Wireless	Cell Phones	2620-530-000-00	\$ 211.38
Bank of New York	Bond Payment/Series 2006	5100-832-000-00	\$ 49,274.99
Bank of New York	Bond Payment/Series 2014	5100-832/911-00	\$ 579,303.13
Bank of New York	Bond Payment/Series 2015	5100-832/911-00	\$ 221,403.13
East Allegheny Education	Union Dues	0462-009-000-00	\$ 8,948.54
East Allegheny Personnel	Union Dues	0462-010-000-00	\$ 1,484.88
Pennsylvania SCDU	Child Support	0462-014-000-00	\$ 471.78
ACSHIC	Healthcare for April 2016	0421-000-000-00	\$ 268,188.14
Milan Drobac	Official/Volleyball	3250-490-000-00	\$ 55.00
Duquesne Light Co.	Electric/GV, We, Logan, HS	2620-622-000-00	\$ 22,897.56
EF Swim Boosters	Swim Invite	3250-810-000-30	\$ 250.00
First National Bank	Supplies, Repair Parts	2650-000-000-00	\$ 467.67
Lea's Floral Shop	Senior Night - Basketball/Volleyball	3250-510-000-30	\$ 166.75
M.A.W.C.	Water/Logan	2620-424-000-00	\$ 621.08
N.V.T.S.A.	Sewage/GV, Logan, HS	2620-424-000-00	\$ 1,524.50
PSERS	Buyback/A. Novosedliak	1110-230-000-30	\$ 208.73
Peoples	Gas/Stadium, We, Logan, HS	2620-621-000-00	\$ 4,373.55
UGI Energy Services	Gas/We, Logan	2620-621-000-00	\$ 5,270.55
Verizon Wireless	Cell Phones	2620-530-000-00	\$ 52.82
Wex Bank	Gas for District Vehicles	2650-620-000-00	\$ 397.29
Wilmington Trust	Series 2000 Bond Annual Fee	2390-331-000-00	\$ 800.00
Capital One	Monthly Loan Payment	5100-832-000-00	\$ 19,643.69
Doug Edwards	Meals for PIAA Swim Championships	3250-810-000-30	\$ 168.00
Gary Brown	Official/Track	3250-490-000-30	\$ 140.00
AT&T	Phones	2620-530-000-00	\$ 212.84
Century Football	Varsity Track Invitational	3250-810-000-30	\$ 200.00
Frank Cortazzo	Announcer/Volleyball	3250-340-000-30	\$ 240.00
Dex Media	Advertising Services	2620-530-000-00	\$ 475.00
Direct Energy	Gas/GV	2620-621-000-10	\$ 945.61

Bills for Approval and Ratification
 April 2016

Duquesne Light Co.	Electric/Unmetered	2620-622-000-00	\$	292.47
Michael Edwards	Scorebook/Swimming	3250-340-000-30	\$	120.00
Pacific Telemanagement	Pay Phones	2620-530-000-00	\$	89.06
Verizon	Phones	2620-530-000-00	\$	980.31
Verizon Wireless	Cell Phones	2620-530-000-00	\$	95.37
Norwin Express	Student Transportation to All State (PMEA)	3210-810-000-30	\$	55.00
PMEA	Student Registraton/Seth Fuller	3210-810-000-30	\$	375.00
AFLAC	Employee Deduction	0462-006-000-00	\$	1,234.42
Alcose Credit Union	Employee Deduction	0462-008-000-00	\$	12,418.62
Cal-Ed Federal Credit	Employee Deduction	0462-016-000-00	\$	190.00
Consortium for Public Ed	Employee Deduction	0462-019-000-00	\$	65.00
Pennsylvania SCDU	Child Support	0462-014-000-00	\$	471.78
PHEAA	Wage Attachment	0462-015-000-00	\$	226.46
TAP	Employee Deduction	0462-019-000-00	\$	200.00
TSA Consulting	Employee Deduction	0462-003-000-00	\$	9,065.00
Washington National	Employee Deduction	0462-004-000-00	\$	1,793.01
PSERS	Employee's Share of Retirement/March	0462-230-000-00	\$	65,569.12
PSERS	Buyback/March	0463-011-000-00	\$	50.28
American United Life	Income Insurance	1110-214-000-00	\$	242.76
Dex Media	Business Services	2620-530-000-00	\$	98.80
Madison National Life	Income Insurance	0493-214-000-00	\$	1,489.91
Pacific Telemanagement	Pay Phones	2620-530-000-00	\$	267.18
School Claims Service	Life Insurance/April 2016	0421-100-000-00	\$	2,786.97
U.S. Postage Service	Postage	2540-530-000-00	\$	1,500.00
Verizon	Long Distance	2620-530-000-00	\$	56.04
W.P.J.W.A.	Water & Sewage	2620-424-000-00	\$	1,175.61
Bernie George	Official/Softball	3250-490-000-30	\$	55.00
Glenn Hart	Official/Softball	3250-490-000-30	\$	55.00
Joanne Gummo	Science Fair Budget	3210-619-000-22	\$	800.00
Rich Bernardini	Official/Baseball	3250-490-000-30	\$	70.00
Bruce Fisher	Official/Baseball	3250-490-000-30	\$	70.00

Bills for Ratification **\$ 1,330,103.29**

Batch 10 **\$ 463,793.69**

Batch 98 (Charter Schools) **\$ 255,317.61**

Total Bills for Approval & Ratification **\$ 2,049,214.59**

EMERGENCY EVACUATION PROCEDURES

BOMB /BOMB THREATS**MULTI-HAZARD THREATS**

A bomb is defined as any device containing combustible material and a fuse. Any credible multi-hazard threat could include a bomb threat, chemical spill, criminal or terrorist attack.

A. Immediate Response

1. Should a bomb credible threat exist, the principal is to be notified immediately . The Superintendent and/or ~~the Director of Secondary Education and/or~~ the Director of Fiscal Affairs must be notified. Local fire and police agencies are to be called by the principal or his/her designee.
2. The building will be evacuated-. The ~~ranking~~ school administrator will determine the evacuation by means of the Incident Command System.
3. All students, faculty, administration and support personnel are to evacuate the building ~~using the fire alarm system, and if appropriate,~~ by directions over the public address system or other appropriate effective means.
4. All persons are to use the ~~standard fire drill~~ exit procedure and go to the following areas:

~~Green Valley — The Naval Reserve Center~~Junior High (7th/8th Grade) – Logan Gymnasium

~~Westinghouse — St. Jude / St. Leo churches in Wilmerding (Father O'Malley)~~Senior High (9th-12th Grades) – Logan Auditorium

~~Junior / Senior High — The Football Stadium~~Logan Elementary – Junior/Senior High School Auditorium

- a. Students will be seated in their assigned sections and rows. Seating will be by homeroom. Teachers will take roll once the students are seated.
- b. ~~An administrator will move to the Press Box. At that time, The~~ Incident Commander will~~it will be determined~~ determine if the buses will be called. _
- c. If ~~the~~ buses are called, all students will be transported to ~~Westinghouse~~the site determined by the Incident Command. If evacuated to ~~At~~ the Westinghouse building, the 10th, 11th and 12th grades will be seated in the gym. The 7th, 8th and 9th grades will be seated in the auditorium.
All teachers will accompany their homerooms ~~to Westinghouse~~. All other faculty will assist in the supervision of the students.
- d. ~~All rooms will be locked. Once the firemen and police have swept the building, the entire building will be locked down.~~
- e. ~~If the students are unable to return to the high school, no one will be allowed to retrieve anything from the building until the next school day.~~

Emergency Evacuation Procedures

~~3/23/00~~ Revised 2/8/2016

- ~~unless they have secured the permission of the administration.~~
- f. ~~On the next day of school, all students will report to the auditorium. They will sit in their assigned homeroom seats. The homeroom period will be held there. The students will then be dismissed to their class that was interrupted by the evacuation. This will help insure that everyone will have his or her belongings kept safe.~~

5. While awaiting the emergency agencies, account for all students and staff
 - a. Staff members must take the grade books and emergency folders out of the building and take attendance.
 - b. The principal(s) and secretarial staff will check the attendance of every teacher.
 - c. Emergency data forms, for both students and staff, must be taken out of the building by a principal or his/her designee.
 - d. Everyone is to remain outside or at the above-mentioned facilities until the appropriate emergency and/or school official approve the re-entry .
 - e. If re-entry is not possible, the building administrator will make transportation -arrangements.

6. The teacher's responsibility includes:
 - a. Make sure students are aware of exit routes and "safe area".
 - ~~b. Leave lights on.~~
 - ~~e.b.~~ Leave all room doors closed but unlocked.
 - ~~d.c.~~ Do not touch anything suspicious -notify the office.
 - ~~e.d.~~ Take attendance at the "safe area". Account for missing students – accounted students are to be reported to the principal and designated staff or Fire Marshal immediately .
 - f. Report any possible relevant- student rumors ~~to the office.~~

7. Student's responsibility includes:
 - a. Evacuate the buildings as directed as quickly as possible.
 - b. ~~—~~Report to the safe area and remain there until released ~~—~~by your instructor.
 - c. Identify any missing students.
 - d. Contact your teacher if you have any information related to the ~~bomb~~ threat.

B. Prevention Strategies

1. Require that all chemical storage areas be locked and that a careful inventory be maintained .
2. Keep the building(s) as secure as possible and limit access to it.
3. Staff members who answer telephones are to be in-serviced on how to handle threats.

MAJOR DISASTER

We have agreed with South Park School District to serve as a host site to each other in case a major disaster requires evacuation of either school district to a site approximately twenty (20) miles distant.

If South Park School District should need to evacuate, the following East Allegheny schools shall serve as their hosts:

South Park School District (Risk)

East Allegheny School District (Host)

~~Library School~~
~~Broughton School~~
~~Stewart School~~
~~Middle School~~
South Park Elementary Grades 5-6
~~Grades 7 & 8~~
South Park Middle School
South Park High School
~~St. Jean~~
~~Nativity~~

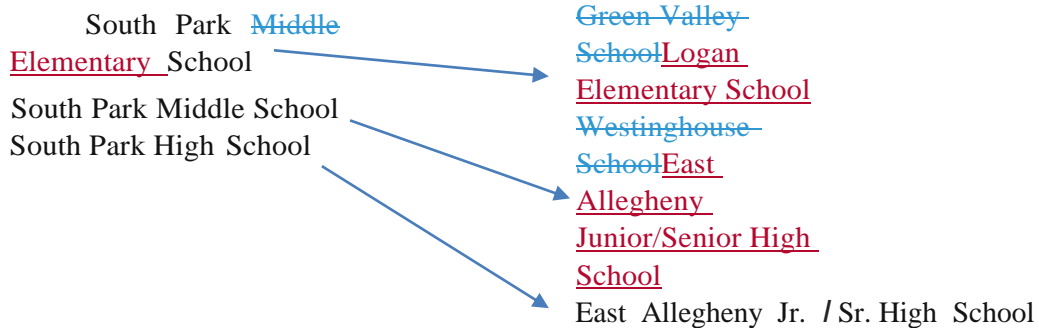
~~Westinghouse~~
~~Westinghouse~~
~~Westinghouse~~
~~Westinghouse~~
Logan Elementary
East Allegheny Jr. / Sr. High School
East Allegheny Jr. / Sr. High School
~~Green Valley~~
~~Green Valley~~

If the Westinghouse Building is deemed suitable, it may be used according to the direction from Incident Command.

- If East Allegheny School District should need to evacuate, the following South Park Schools shall serve as their hosts:

South Park School District (Host)

East Allegheny School District (Risk)



Please refer to Annex B for further information on responsibilities should evacuation to the host school district need to occur.

ANNEX B

Host School /District

1. PURPOSE

- a. To designate a host school / district to be used in case of an evacuation.

This might be:

1. To another school within the school district.
11. To another school outside the school district.

2. SITUATION

See basic plan.

3. CONCEPT OF OPERATIONS

- a. General

1. Two scenarios exist under which evacuation to a host school may become necessary. The first scenario involves evacuating to another school or location in close proximity within the school district. An example is evacuating to a neighboring school or location as a result of either a fire or bomb threat.
11. The second scenario involves evacuating to another school district about 20 miles distant. An example is the case of a large-scale disaster in which the entire school district must be evacuated because of a hazardous material or radio-contaminant accident that affects a large land mass area.

- b. Internal School District Host Schools

1. Host sites within East Allegheny School District:

As outlined in "Bomb Threat" procedures .

- c. External Host Schools

As outlined in "Major Disaster" procedures .

4. RESPONSIBILITIES

a. Host School Operations

1. The staff and faculty of East Allegheny School District (Risk) will be prepared to supervise evacuated students while at the host (South Park) school. The host school will provide support assistance to the extent that is practical.
11. The South Park School District (Host) provides to the extent possible, life support, first aid, and social services to evacuees, and provides guides within the school to assist in moving evacuated students to room assignments.
111. Assists in movement of evacuated students to temporary quarters.
- 1v. School principals will preplan specific classroom assignments at the host school when applicable. When auditoriums and gymnasiums are used, evacuated class integrity will also be maintained.
- v. Room assignments at the host schools should be planned in advance and published in the respective school EOP.

b. Recovery

Host school facilities will be returned to their original condition upon conclusion of operations. Host schools will provide janitorial services.

5. ADMINISTRATION

Vouchers, receipts, purchase orders, etc., will be turned in to the Host School Business Manager so that proper remuneration of emergency expenses can be made from risk school district.

Directory of South Park Schools

Superintendent's Office

~~Dr. Lawrence L. Muir~~ 412-655-311 1

Director of Educational Services

~~Mr. Richard Bucchianeri~~ 412-655-311 1

~~Stewart~~ South Park Elementary
School

3701 Brownsville Road
Library, PA 15129
412-835-8810
Principal: Ms. Holly Miller

South Park Middle School

2500 Stewart Road
Library, PA 15129
412-831-7200
Principal: Mr. ~~Do~~uglas B.
Broglie

~~Broughton School~~
~~935 Schang Road~~
~~Pittsburgh, PA 15236~~
~~412-655-7807~~
Principal: ~~Ms. Holly Miller~~

South Park High School
2178 Ridge Road
Library, PA 15129
412-655-4900
Principal: Mr. James Homer

~~Library School~~
~~6450 Pleasant Street~~
~~Library, PA 15129~~
~~412-835-7017~~
Principal : ~~Ms. Holly Miller~~

Book	Policy Manual
Section	800 Operations
Title	Emergency Preparedness
Number	805
Status	First Reading
Legal	1. 35 Pa. C.S.A. 7701 2. 24 P.S. 1517 3. 24 P.S. 1518 4. Pol. 810
Adopted	May 8, 2000
Last Revised	June 11, 2007

Purpose

The Board recognizes its responsibility to safeguard the health and welfare of district students and employees. Therefore, the Board shall provide the facilities, equipment and training necessary to minimize the effects of all hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, terrorism, communicable diseases and pandemics. Advance planning and comprehensive implementation are key components in ensuring the protection of the school community.

Authority

The district, in cooperation with the local Emergency Management Agency, ~~and~~ the Pennsylvania Emergency Management Agency (PEMA), ~~and Allegheny County Emergency Management~~ shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by the Pennsylvania Emergency Management Agency and other applicable state requirements.[\[1\]](#)

The Board shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health and the Pennsylvania Department of Education.

The Board shall ensure that emergency and evacuation drills are conducted at intervals required by state law.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Delegation of Responsibility

The Superintendent or designee shall collaborate with relevant stakeholders, including parents/guardians, staff, community agencies and first responders, during the development and implementation of the emergency preparedness plan.

The Superintendent or designee shall implement a communication system to notify parents/guardians of the evacuation of students and to alert the entire school community when necessary.

Guidelines

The emergency preparedness plan shall be reviewed at least annually and modified as necessary. A copy of the plan shall be provided to the county Emergency Management Agency and communicated to students, parents/guardians, relevant stakeholders, and the community.[\[1\]](#)

Continuity of Student Learning/Core Operations

In the event of an emergency, local, county or state officials may require that schools be closed to serve as mass-care facilities or to mitigate the spread of infection or illness. Local, county or state officials may also utilize district-owned buses and other transportation vehicles.[\[4\]](#)

The district shall make provisions in the emergency preparedness plan for the continuity of student learning during school closings or excessive absences. Such alternatives may include:

1. Web-based district instruction.
2. Telephone trees.
3. Mailed lessons and assignments
4. ~~Instruction via local television or radio stations.~~

The continuity of core operations such as payroll and ongoing communication with students and parents/guardians shall be an essential part of the emergency preparedness plan.

Education

Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.

Effective infection control and prevention procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools.

Required Drills

At least annually, all district schools shall conduct a disaster response or emergency preparedness plan drill.[\[1\]](#)

Fire drills shall be conducted at least once a month or **ten (10) times per** during the school year.[\[2\]](#)[\[3\]](#)

Bus evacuation drills shall be conducted twice a year, in accordance with law.[\[2\]](#)

[805 attachment.docx \(23 KB\)](#)

Last Modified by Lila Sedlak on February 8, 2016